

Transport and Shipment Regulations

1. General

The following transport and shipment regulations are an integral part of our General Conditions of Purchase.

2. Packaging

- The products must be delivered on pallets suitable for storage in high-rise warehouse or in individual boxes in accordance with the following terms: Delivery on EURO-Pallets (possibly with push-on frame):
 - Dimensions: 1200 * 800 mm
 - The supplier shall take care that any damage to the pallets during transport and delivery is avoided.
 Delivery on Inka-Pallets or ISO-Pallets must be notified to us in advance in due time before delivery and are subject to our approval. The dimensions of ISO-Pallets shall be 1250*1050*1600 mm (L*W*H). Die maximum dimensions of individual boxes shall be: 800*600*400 mm (L*W*H). Weight = 40 kg Transgressions of the measurements and deliveries of bulky goods need to be coordinated in due time in advance.
- For the aforementioned delivery options the supplier shall take care that the goods do not overhang, are sufficiently secured and that a maximum total height of 1600 mm incl. pallets and a total weight of 500 kg for each means of transport is not exceeded. Handling of the pallets by ways of industrial trucks must be enabled. The free space between the pallet feet must therefore not be obstructed by the securing of the load.
- Changes to the agreed packaging type and package batches must be notified by the supplier in advance and confirmed by us.
- A packaging suitable for the kind of goods and the respective type of dispatch which prevents any damage to the goods must be chosen for all types of dispatch. The costs for transportation damages due to insufficient packaging shall be borne by the supplier. The supplier is free to insure the consignments at his own expense. We will not accept any insurance costs which are invoiced to us.
- International symbols compliant with DIN 55 402 must be applied for labelling of goods which require special handling.
- For the dispatch of materials which are endangered by corrosion, adequate protection against corrosion and moisture (e.g. VCI film) must be ensured for a period of 12 months.
- The use of Flowpack is not permitted for securing the goods.
- Materials for which there is a danger of destruction due to electrostatic discharge must be packaged with ESD protection.
- Packaging shall be ecologically sustainable and therefore recyclable materials shall be preferred.

3. Dispatch of dangerous goods

The regulations on the carriage of dangerous goods are to be observed. The supplier shall be liable for any damage resulting from the non-observance of the legal regulations, unless such non-observance is not attributable to him. Only packages for the transport of dangerous goods (e.g. cartons, canisters) according to the regulations for the individual ADR classes may be used. Dangerous goods shall be declared in writing with any relevant details (in particular the classification with the UN number, denomination, packing group and means of transportation); the supplier shall provide the relevant safety data sheets. All packages containing dangerous goods must clearly display the prescribed dangerous goods label. Accordingly, for air cargo, the supplier shall observe and comply with the applicable IATA-Regulations. Details of hazards to water are essential.

4. Compliance with regulations under public law

The supplier shall comply with all requirements resulting from the directive RoHS 2011/65/EU and the implementing national laws. The compliance with these requirements shall be confirmed on the delivery note or on another document separately attached. The same applies for the compliance with the Regulation (EC) No. 1907/2006 (REACH).

5. Delivery

- Each delivery must be provided with appropriate delivery notes on which the following items must be stated:
 - (1) our order number
 - (2) our material/part number
 - (3) quantity (if the quantity is divided amongst several packages, the quantity contained in each package must be stated. These details must always clearly be displayed on the package, stating our order number and material/part number)
 - (4) whether it is an initial sample, null series or series delivery
 - (5) whether it is a complete delivery, partial delivery of delivery of a remainder
 - (6) particular agreements, if any
 - (7) For products of limited durability the production date and the use-by date must be stated on the delivery note.
- For the delivery of individual packages, the recipient and the sender must be clearly visible from the outside. If the consignment consists of several packages, this must also be visible from the outside.
- Separate charge carriers shall be used for other customers.

6. Return consignments

If goods cannot be clearly allocated due to missing details of the order number, we are entitled to return the goods to the supplier at his cost and risk. The same applies in the event of wrong delivery, over-delivery or other cases of unsolicited supplies.

7. Worldwide delivery to our production facilities

Due to the worldwide presence of JOB Group direct delivery by the supplier to our worldwide production facilities will be considered. At our request the supplier shall handle the required export process himself or by a third party charged by him. The resulting additional logistical costs (transport, packaging, customs duty etc.) will be borne by us. Labeling of deliveries determined for our foreign plants is essential.

8. Return and disposal of packaging

- The disposal of one-way packaging is to be coordinated with us before the fulfillment of contract.
- It is recommended that only returnable packaging is used. The supplier shall take care that the packaging is clean and fully functional. If this is not the case, the packaging must be replaced immediately. The used returnable packaging must be managed in an inventory system.

9. Liability

The supplier is obliged to comply with the minimum requirements for packaging as set out in these Transport and Shipment Regulations and to ensure that packaging material of proper quality is used. Our prior approval must be obtained for any possibly necessary deviations from these conditions. The supplier shall be liable to JOB Group for any damages resulting from the faulty design of the packaging and the non-compliance with these minimum requirements, unless he proves that he is not responsible for these infringements.

10. Note

The compliance with these Transport and Shipment Regulations will be checked by our goods reception department. Statement of an incorrect or missing order or article number or a missing delivery note will result in the issuance of a complaint report, which will be included in the assessment of the supplier.

Updates you will find at www.job-group.de
Revised: Ahrensburg, November 2015